

INTERDENOMINATIONAL CHURCH (IDC) CONSTITUTION

ARTICLE 1: NAME

The name of the Church is INTERDENOMINATIONAL CHURCH (IDC) (in this constitution referred to as “the Church”).

1.1 VISION

To be an effective church that fulfills God’s mission resulting in changed lives.

1.2 MISSION

To fulfill the Great Commission, serve and minister to the JKUAT community and others in Christian love in order to strengthen them in faith and help them to grow to spiritual maturity.

1.3 DOCTRINAL STATEMENT

As members of the universal body of CHRIST, this Church shall accept, stand by, act upon, and adhere to the fundamental beliefs as outlined hereunder. These fundamental truths, to which every member of the IDC shall subscribe, and contrary to which no teaching or preaching shall be permitted in the Church, are and shall be as follows:

- a) We believe in one GOD, eternally existing in three persons, GOD the FATHER, GOD the SON, and GOD the HOLY SPIRIT. (Deut. 6:4; Isaiah 43:10,11; Matthew 28:19; Luke 3:22)
- b) We believe in the deity of our LORD JESUS CHRIST, in His virgin birth, in His sinless life, in His atoning death, in His bodily resurrection, in His ascension to the FATHER, in His personal future return to this earth in power and glory. (Matthew 1:23; Luke 1:31,35; Hebrews 7:26; 1 Peter 2:22; Acts 10:38; 1 Corinthians 15:4; Acts 1:9; 11:2; Philippians 2:9-11; Hebrews 1:3; 2 Corinthians 5:21; Matthew 28:6; Luke 24:39)
- c) We believe in the gifting, manifestation and working of the Holy Spirit in convicting the world concerning sin, righteousness and judgment (Genesis 1:2; John 16:8-13; Psalms 139:7-10; 1 Corinthians 2:10-13; 1 Corinthians 12:7-14; Galatians 5:22-25)
- d) We believe in the resurrection of the body, the life everlasting, and the blessed hope: the rapture of the Church at CHRIST’s coming. (1 Thessalonians 4:16-17; 1 Corinthians 15:51,52)
- e) We believe that the Bible is the inspired and only infallible and authoritative written WORD of GOD. (2 Timothy 3:15-17; 1 Thessalonians 2:3; 2 Peter 1:21)
- f) We believe that the only means of being cleansed from sin is through repentance and faith in the precious blood of CHRIST. (Romans 10:13,15); Ephesians 2:8; John 3:3) For all have sinned and come short of the glory of GOD, and through the death and risen power of CHRIST all who believe in Him can be saved from the penalty and power of sin. (Genesis 1:26-31; Romans 5:15-21; 1 Peter 2:3)
- g) We believe in the resurrection of the saved and the lost, the one to everlasting life and the other to everlasting damnation.

ARTICLE 2: AIMS AND OBJECTIVES

The Church aims to glorify GOD in everything under the following objectives:

- a) To fulfill the commission of our LORD and SAVIOUR JESUS CHRIST as recorded in Matthew 28:19-20 and Mark 16: 15-20 – making disciples.
- b) To instruct and strengthen the Church members in the faith and in holy living in accordance with Ephesians 4:11-15.
- c) To help believers to stand firm on the Scriptures and to work towards maturity in CHRIST in accordance with Ephesians 4:11-15.
- d) To minister and practice Christian love to all men and especially those in need based on Biblical and evangelical principles and practices in accordance with 1 Corinthians 13; Galatians 6:9-10.
- e) To encourage Christian fellowship among members of the Church through such means as Bible studies, prayer meetings, retreats, home to home visiting, person to person fellowship, in accordance with Hebrews 10:24-25.

ARTICLE 3: MEMBERSHIP

The criteria for any class of membership shall be believing in JESUS CHRIST as a personal Saviour and Lord. Anybody seeking membership shall be required to have been a regular attendant for at least six months. The Elders in consultation with the pastor(s) shall conduct a membership class that includes a sit in class and an interview before the person may be admitted into membership. Such a person shall be required to sign a declaration form containing the doctrinal statement. Every member shall be required to sign after a period of three years an agreement of renewal and re-commitment of membership.

3.1 CLASSES OF MEMBERSHIP

There shall be three (3) classes of members as follows:

3.1.1 FULL MEMBERS

Full members will be those who are able to participate fully in the activities of the Church, and these shall include mission and outreach. They will not be required to forfeit membership of their mother Church unless they choose to do so.

3.1.2 ASSOCIATE MEMBERS

People who were previously members of the Church, and who as a result of long distance from the Church, relinquished their membership of the Church, may be offered Associate Membership if they express a desire for this, and may be granted such membership at the discretion of the Elders. In such capacity they may be invited to General Meetings as co-workers with neutral and possible alternative views to consider on complex matters affecting the Church, but they shall not qualify to vote.

3.1.3 TEMPORARY MEMBERS

Worshippers in the Church for a short period of one year or less and who qualify for membership shall be offered temporary membership which shall give them a say in Church matters but shall not entitle them to vote at a General Meeting or a Business Meeting.

3.2 EXPECTATIONS

3.2.1 Full members shall be deemed to have covenanted to give faithful service in furtherance of GOD's work and kingdom through the Church. This shall involve regular physical attendance at worship services, Business Meetings and other Church activities as much as possible, constant prayer support and liberal giving through tithes and offerings in recognition of GOD's goodness.

3.2.2 In particular members shall be expected to be available to take an active part in any mission and outreach, which the pastor(s), Elders and Deacons, after much thought and prayer, feel the Church should undertake.

3.2.3 Should a member fail in his/her Christian life and responsibility the Elders shall do everything possible to help that person resolve the problem. (Galatians 6:1)

3.2.4 In the matter of harmful differences between individual members or member(s) with the Church leader(s) and/or in relation to true belief and practice, the plain teaching and principles of the Bible (Matthew 18:15-20; 1 Corinthians 6:1-11) shall be the authority and guide. A member unwilling to be judged by

those, may, by the approval of a general business meeting of the Church, be removed from constitutional membership.

3.2.5 Also, because of the universality of the Church of JESUS CHRIST, in all matters of sharp and harmful differences and disputes, all efforts shall be made to restore relationships and fellowship through Scriptural guidance where the parties below are affected: -

- a) Our member with member(s) of another Church or congregation;
- b) Our Church with member(s) of another Church;
- c) Our Church with another Church.

3.3 BENEFITS OF MEMBERSHIP

The full members are entitled to the following benefits based on relevant policy documents

- a) wedding tokens,
- b) newborn gifts,
- c) token during bereavement by a spouse, children and parents,
- d) pastoral counselling including premarital counselling, and
- e) access to church equipment or resources upon formal request and convenience.

3.4 RESIGNATION FROM MEMBERSHIP

Any member who fails to participate as required in 3.2.1 above, for a continuous period of six (6) months shall be contacted by the Elders to make known the cause of his/her absence, failure to which, the person shall be regarded as having resigned from membership, henceforth, the Church be accordingly informed. At his or her will any member who wishes to resign from membership would be required to put it in writing to the Church Secretary, who would liaise with the Elders before the Church is informed.

3.5 ADHERENCE

Other persons who attend services and other Church activities regularly shall be regarded as adherents or seekers of the faith but shall not be entitled to vote at Church General Meetings.

ARTICLE 4: ADMINISTRATION AND OFFICE BEARERS

The Church shall be an autonomous body but shall recognize the supreme headship and spiritual presence of CHRIST and shall manage its affairs according to the Scriptures, the Bible (as translated from the original text - in Greek and Hebrew). The administration shall be under the spiritual guidance of one or more pastors and shall be in two levels, Elders and Deacons, in accordance with Philippians 1:1, from whom office bearers shall be constituted as provided in section 4.4 below.

4.1 PASTORS

4.1.1 The church shall appoint pastors as is required. They shall be called by the members at a General meeting, after being vetted by Elders and Deacons, who will assess their suitability for serving the Church, and must meet the following qualifications:

- a) Necessary spiritual qualifications as seen in 1 Peter 5: 2-5, Ephesians 4:1-16.
- b) Normally over thirty (30) years of age.
- c) Ability to get along with all age groups and cadres. (Romans 1: 14)
- d) A faithful preacher and teacher of the WORD of GOD. (Romans 1: 15, 16; 2 Timothy 2: 15; Acts 20: 20, 21).
- e) Ordained and licensed by the Government of Kenya to preside Church ordinances
- f) Youth pastor must fulfill (a) to (d) above but (e) may be optional
- g) Youth pastor must be familiar with JKUAT chaplaincy operations

4.1.2 The appointment of a pastor shall be for a period of three-years contract, renewable on successful completion and upon satisfactory service delivery

4.2 ELDERS

4.2.1 Elders shall be elected at a General meeting and must meet the following qualifications:

- a) Necessary spiritual qualifications as seen in Titus 1:5-9 and 1 Timothy 3:1-7.
- b) Over thirty (30) years of age.
- c) A member and a regular attendant of the Church for not less than twelve (12) months.

d) Must not be a recent convert (1 Timothy 3:6)

4.2.2 There shall be a minimum of five (5) and a maximum of seven (7) elected Elders, two being the chairpersons of Men and Sisters' Fellowships, and their role shall be to guide the Church in accordance with 1 Peter 5:2-5, 1 Timothy 3:2,5; 5:17; Acts 20:28-31. Up to a maximum of three other elders may be nominated by the Church Committee on the advice of pastorate to represent various interests. Nominated elders can vote in matters that require being determined through the ballot

4.3 DEACONS

4.3.1 There shall be a minimum of three (3) and a maximum of six (6) Deacons, one being the chairperson of Youth Fellowship, who shall be elected from the members at an AGM. To qualify for election, unless by a special waiver at an AGM, he/she shall meet the following requirements:

- a) The necessary spiritual qualifications in accordance with Acts 6: 3 and 1 Timothy 3: 8-13.
- b) Over eighteen (18) years of age.
- c) A member and a regular attendant of the Church for not less than six (6) months.
- d) Must not be a recent convert (1 Timothy 3:6)

Other Deacons may be nominated by the Church Committee to represent various interests. Nominated deacons can vote in matters that require being determined through the ballot

4.4 OFFICE BEARERS

4.4.1 There shall be six (6) office bearers as follows:

- a) Chairperson of Elders
- b) Secretary
- c) Treasurer
- d) Vice Chairperson of Elders
- e) Vice Secretary and
- f) Vice Treasurer.

ARTICLE 5: DUTIES OF PASTORS, ELDERS, DEACONS AND OFFICIALS

5.0 OPERATIONS MANUAL

This constitution shall provide for the development of a manual that will outline the mandate and job descriptions of the different offices and committees of the Church as shall be deemed necessary from time to time.

5.1 PASTORS

5.1.1 The Pastors shall direct and participate in all duties related to spiritual matters in the Church, including appropriate pastoral duties such as preaching, training, visiting, counseling and planning programmes for evangelism and discipleship training and administering ordinances.

5.1.2 A pastor intending to resign shall be required to advise the Chairperson of the Elders in writing at least three months before the intended date. After consultation with the other Elders, the Chairperson shall notify the concerned pastor in writing their decision whether or not they have accepted the resignation.

5.1.3 A pastor shall be disqualified in the event of serious misconduct that could bring the Name of CHRIST and/or the Church into disrepute, or in the event of the pastor being declared bankrupt, or in the event of the pastor being declared of unsound mind by a qualified doctor, or in the event of the pastor being requested to resign in writing by at least two thirds (2/3) of the Elders and ratified by at least two thirds (2/3) of the membership.

5.2 ELDERS

5.2.1 Elders shall perform all duties related to spiritual matters in the Church, under the guidance of the pastor(s), including appropriate pastoral duties such as visiting, counseling and planning programmes for evangelism and discipleship training.

5.3 DEACONS

5.3.1 These shall be men and women, who will be responsible for the overseeing of any spiritual and business affairs of the Church that may be assigned to them by the Pastor and the Chairperson of the Church.

5.4 CHAIRPERSON OF ELDERS

5.4.1 The Chairperson shall normally be chosen from among the Elders, and shall have the following duties:

- a) Take overall responsibility in all matters of the Church.
- b) Chair all meetings of Church Elders and Deacons, or Elders alone, Annual General Meetings and Special General Meetings.
- c) Direct the entire Church in line with the Vision and Mission of the Church.

- d) In liaison with the pastor(s) give direction on matters of faith in GOD.
- e) Give direction on urgent Church matters in liaison with at least one pastor and at least one other Elder.
- f) Be in charge of all Church activities, such as retreats, seminars, workshops and any other training for leaders and members.

5.5 SECRETARY

5.5.1 The Secretary shall normally be chosen from among the Elders and shall have the following responsibilities:

- a) With the assistance of another Elder or Deacon, who shall be chosen by the Elders and Deacons as the Vice-Secretary, write and process minutes for all Church meetings of Elders and Deacons, Elders alone, Annual General meetings and Special General meetings, and, if requested, Deacons alone. However, in the last case it would normally be expected that the Deacons would choose one of their own members, to write the minutes.
- b) Make all announcements for the welfare of Church members, and programmes of activities.
- c) Keep all Church documents such as lists of members and details of Church properties.
- d) In liaison with the pastor(s) and Elders prepare weekly and yearly programmes of activities such as the programme of Sunday service speakers and leaders. He shall also invite all speakers to the Church.
- e) With the assistance of the Vice-Secretary, be in charge of ushering.

5.6 TREASURER

5.6.1 The Treasurer shall normally be chosen from among the Elders and shall have the following responsibilities:

- a) Be custodian of all monies, keep Church book of accounts and bank all monies received in the Church, i.e. offerings/tithes and donations.
- b) Be leader of the Finance Committee.

5.7 VICE CHAIRPERSON OF ELDERS

5.7.1 The Vice Chairperson shall be responsible for carrying out all duties of the Chairperson when the latter is absent or unavailable.

5.8 VICE SECRETARY

5.8.1 The Elders and Deacons may request one of their numbers to act as Vice Secretary who shall be responsible for carrying out all duties of the Secretary when the latter is absent or unavailable.

5.9 VICE TREASURER

5.9.1 The Elders and Deacons may request one of their numbers to act as Vice Treasurer who shall be responsible for carrying out all duties of the Treasurer when the latter is absent or unavailable.

ARTICLE 6: ELECTION OF ELDERS, DEACONS AND OFFICIALS

6.1 Elections shall be conducted in an Annual General Meeting. Elders and Deacons shall be elected from full members of the Church.

6.2 Nominees shall be proposed from full members of the Church from a list circulated to them at least three weeks before the AGM.

6.3 Voting shall be done by secret ballot from the proposed list of nominees by full members of the Church at the AGM.

6.4 VOTING

6.4.1 Voting shall be conducted in the manner stated in 6.3.

6.4.2 Motions covering:

- a) The transaction of business affecting moveable property of the Church,
- b) The alteration of the constitution,
- c) The dissolution of the Church and
- d) Suspension, or dismissal of Elders and/or Deacons,

Shall be done by secret ballot and shall require the support of two-thirds majority of members present in the General Meeting. In case of re-run, the winner of the second round shall be determined through a simple majority.

6.4.3 The results of all other motions including election of Elders and/or Deacons shall be determined by a simple majority of the votes cast.

6.4.4 In case of equal votes, the chairperson of the meeting shall be entitled to a second casting vote.

6.4.5 Voting on all matters may be by proxy by those unable to attend the meeting.

ARTICLE 7: TERMS OF OFFICE OF ELDERS AND DEACONS

7.1 ELDERS

- 7.1.1 They shall serve for a term of three (3) years unless they resign or cease to be members of the Church or become disqualified, and may be re-elected, provided no Elder shall serve for more than two (2) consecutive terms.
- 7.1.2 An Elder intending to resign shall be required to advise the Senior Pastor and the Chairperson of the Elders in writing. After consultation with the other Elders, the Pastor or the Chairperson shall notify the concerned Elder in writing their decision whether or not they have accepted the resignation.
- 7.1.3 An Elder shall be disqualified in the event of serious misconduct that could bring the Name of CHRIST and/or the Church into disrepute, or in the event of the concerned Elder being declared bankrupt, or in the event of the concerned Elder being declared of unsound mind by a qualified doctor, or in the event of the concerned Elder being requested to resign in writing by at least two thirds (2/3) of fellow Elders. Any case of disqualification shall be ratified at a General meeting.
- 7.1.4 Notwithstanding 7.1.1 members at a General meeting may resolve that an Elder, who has already held office for two (2) consecutive terms and who in the opinion of the members has given outstanding devoted service to the Church, may hold the position of Elder Emeritus unless he/she resigns or ceases to be a member of the Church or becomes disqualified, in which case 7.1.2, 7.1.3 may apply as appropriate. An Elder Emeritus shall not be counted among the number of elected Elders as indicated in 4.2.2 but shall be involved in all duties that may be assigned by the Pastor or the Chairperson of the Elders.
- 7.1.5 If an Elder, who may be elected or an Elder Emeritus, takes up employment or other responsibility away from Juja, and who in the opinion of the members has given outstanding devoted service to the Church, and who at times is able to come back to participate in the activities of the Church, may hold the position of Elder at Large unless he/she resigns or ceases to be a member of the Church or becomes disqualified, in which case 7.1.2, 7.1.3 may apply as appropriate. An Elder at Large/Emeritus shall not be counted among the number of elected Elders as indicated in 4.2.2 but shall be involved in all duties that may be assigned by the Pastor or the Chairperson of the Elders during the times when he is available.

7.2 DEACONS

- 7.2.1 A Deacon shall serve for a term of two (2) years, unless he/she resigns or ceases to be a member of the Church or becomes disqualified and may be re-elected, provided that no Deacon shall serve for more than three (3) consecutive terms. However, a Deacon who has served for three consecutive terms may be allowed to proceed to serve as an Elder if so elected and be subject to 7.1.1.
- 7.2.2 A Deacon intending to resign shall be required to advise the Senior Pastor and the Chairperson of the Church in writing. After consultation with the other Elders, the Pastor or the Chairperson shall notify the concerned Deacon in writing their decision whether or not they have accepted the resignation.
- 7.2.3 A Deacon may be disqualified in the event of serious misconduct that could bring the Name of CHRIST and/or the Church into disrepute, or in the event of the concerned Deacon being declared bankrupt, or in the event that of the concerned Deacon being declared of unsound mind by a qualified doctor, or in the event of the concerned Deacon being requested to resign in writing by at least two thirds (2/3) of the Elders. Any case of disqualification shall be ratified at a General meeting.

ARTICLE 8: ACTIVITIES OF THE CHURCH

8.1 ORDINANCES

The Church shall observe the following ordinances which shall be administered by an acceptable ordained church minister.

- a) Baptism
Baptism, which shall be in water (immersion), shall be an outward act expressing identification with CHRIST in His death and resurrection. (Matthew 3:13-16; 28:19; Acts 10:47-48; Romans 6:4; John 3:23) The candidates must be professing Christians with evidence of lives that have truly been regenerated through the work of the HOLY SPIRIT. They must make a public confession of faith in JESUS CHRIST before being considered for baptism. They will undergo any instruction that the Church may prescribe.

- b) Holy Communion (The LORD's Supper).

The LORD's Supper shall be a memorial and thanksgiving feast setting forth the LORD's death, resurrection and return (1 Corinthians 11:23-26) by means of bread and wine or any other elements approved by a general meeting of the Church. The feast shall be for those who are saved for their spiritual nourishment, healing and growth in CHRIST - for the renewal of their consecration and a sign of their communion with CHRIST and with each other.

- c) Dedication of children.
- d) Christian marriage according to Scriptural principles.
- e) Burial of the dead and
- f) Any other biblically based ordinances as may be necessary.

8.2 GENERAL AND REGULAR CHURCH ACTIVITIES

The Church shall be engaged in the following activities in line with its vision and mission, and in order to achieve its objectives:

- a) Sunday worship services
- b) Home based fellowship meetings for Bible study and prayer (home cells)
- c) Evangelism-oriented missions within and without the JKUAT campuses
- d) Hospital visitations
- e) In-house seminars
- f) Overnight prayer meetings
- g) Any other biblically based activities geared for church growth

ARTICLE 9: MEETINGS OF THE CHURCH

9.1 MEETINGS OF ELDERS AND DEACONS

9.1.1 Meetings of all the Elders and all the Deacons shall be held at least once every month. However, Elders and Deacons may opt to hold further meetings of Elders only and Deacons only respectively. A pastor shall be an ex-officio member of every meeting.

9.1.2 Quorum for meetings shall constitute at least 50% of the members, including the pastors.

9.1.3 An Elder or Deacon who misses 3 consecutive meetings without apologies/ valid reasons shall be disqualified from the body of Elders and Deacons.

9.2 GENERAL MEETINGS

There shall be two (2) types of General Meetings:- Annual General Meetings and Special General Meetings. A minimum of twenty-one (21) days' notice shall be given by announcement at a Church service for all General Meetings. Agenda for all such meetings shall be circulated at least seven (7) days prior to the meeting and shall be displayed on the Church notice board. A Special General Meeting may be called by the pastor(s) and/or Elders to address any urgent issue that may arise.

9.2.1 ANNUAL GENERAL MEETING (AGM)

9.2.1.1 The AGM shall be held within three months after the end of the financial year. An agenda for the AGM shall include the following items:-

1. Reports by the chairmen and the coordinators of the central committees.
2. Annual Financial Audited Statement together with the Budget for the following year. These shall include provisions on funds for paying auditors, their appointment, duties and reports, purposes and banking, missions, general expenses, benevolence, donations to needy causes.
3. Election of Elders and Deacons.
4. Any item presented by a member provided at least fourteen (14) days' notice has been given to the Chairperson of the Church.

9.2.1.2 The chairperson of the meeting shall be the Chairperson of the Church. The chairperson of the meeting, with the approval of the majority of those present at the meeting, when there is no quorum, may adjourn the meeting. In the absence of the Chairperson of the Elders at any meeting, the vice Chairperson shall conduct the general meeting. In the absence of both, a substitute Chairperson, from any of the Elders may be appointed by those present.

9.2.2 QUORUM FOR GENERAL MEETINGS

The quorum for any General Meeting shall be 50% of all the full members. If there is a lack of quorum, a General Meeting shall be adjourned once only, and when the meeting is resumed after the adjournment, no quorum shall be necessary.

ARTICLE 10: COMMITTEES OF THE CHURCH

10.1 THE COMMITTEE OF ELDERS AND DEACONS (The ‘Church Committee’).

The meeting of all Elders and all Deacons shall constitute THE COMMITTEE OF ELDERS AND DEACONS (The “Church Committee”).

10.1.1 The Committee of Elders and Deacons shall be responsible for the appointment of any active members of the Church to be Sunday School Patron, Prayer Secretary, Welfare Secretary, Bible Study Coordinator, Praise and Worship Leader, Choir Leader, Mission and Outreach Leader, Youth Patron, or any other function as shall be deemed necessary. The Youth Patron shall be an Elder or a Deacon. The Elders and Deacons may at their discretion invite any of the afore-mentioned, even if they are neither an Elder nor a Deacon, to attend meetings of Elders and/or Deacons, should the Elders or Deacons feel this to be in the best interests of the members or participants that these people serve.

10.1.2 The Youth Leader, the Sister’s Fellowship Chairperson and the Men’s Fellowship Chairperson shall be elected by the active registered members of the church in their respective groups and such elected persons shall be approved by the Church Committee. The terms may be renewable subject to articles 7.1.1 and 7.2.1

ARTICLE 11: FINANCES AND PROPERTIES OF THE CHURCH

11.1 FINANCES

11.1.1 In furtherance of the objectives outlined under paragraph 10.2 the Church may purchase, take, lease or in exchange, hire or otherwise legally acquire any property both moveable and immovable of whatever nature and tenure and wheresoever situated and together with or subject to or any rights and privileges and construct, maintain, alter, extend, demolish or otherwise deal with all or any buildings for the time forming any part of such immovable property and sell, lease, create tenancies over, assign or grant licenses in respect of mortgage or charge or otherwise dispose of or turn to account or deal with all and any such property or any part or parts thereof.

11.1.2 The Church may receive or raise money on such items and security and method, as may be agreed by the members at a General Meeting.

11.1.3 The Church financial year shall be from 1 January to 31 December.

11.1.4 The Treasurer shall be responsible for keeping all books of the Church’s accounts and for the safe keeping of Church funds in a bank, including their disbursements or investment as directed by the Church Committee. He/she shall also hold an inventory to all Church property both moveable and immovable.

11.1.5 Cheques on the Church Bank accounts shall be signed by ANY THREE authorized signatories. Withdrawals from the accounts shall be signed by all authorized signatories.

11.1.6 The Treasurer may hold as petty cash such maximum amounts of money as shall be authorized from time to time by the Church Committee.

11.1.7 A qualified auditor, who shall not belong to any committee of the Church, shall be appointed for the following year at the Annual General Meeting. The main Church accounts and those of departments shall be open for the auditor’s inspection at any time. The auditor shall prepare a report covering the main Church accounts and those of departments for presentation at the Annual General Meeting.

11.1.8 A copy of the audited accounts and statements with the audited report shall be circulated with the agenda for the Annual General Meeting to all members.

11.2 TRUSTEES

11.2.1 The Church shall have a minimum of five trustees as follows:

- a) The JKUAT Protestant Chaplain
- b) At least two other born again Christians of outstanding character, one of whom shall be a senior member of JKUAT staff and the other from the larger Juja community.
- c) Two others, whose appointment shall be approved at a General Meeting of the Church, and one of whom shall be a current or former member of JKUAT.

11.2.2 All and any of the immovable property, investments and securities, whatsoever of the Church, shall be vested in the trustees for the time being, who upon such vesting, shall be responsible for the title deeds and documents relative thereto, and shall deal with and dispose of all and any of the same only in accordance with the directions of the Church given at a General Meeting, in the manner herein before provided, with all proposed expenditure to be reported to the Church Committee, who shall authorize as they deem fit.

- 11.2.3 Trustees shall serve for a term of five (5) years unless they resign or be removed from office or cease to qualify for such appointment and may be re-elected, provided no Trustee shall serve for more than two terms.

ARTICLE 12: CODE OF CONDUCT

- 12.1 Members will submit to the authority of the Elders: Hebrews 13:17; 1 Thessalonians 5:12.
- 12.2 No charges of misconduct or improper act shall be considered by the Elders unless made in writing and duly signed by the person(s) bringing the charges according to Matthew 18: 15-17; 1 Timothy 5:19.
- 12.3 When a member of the Church indulges in misconduct or being involved in unresolved conflict, the matter shall be handled by the Elders in accordance with Scriptural teaching, especially Matthew 18: 15- 17.
- 12.4 When formal charges have been referred against a member and the Elders decide that disciplinary action must be taken, the member so charged shall be advised in writing and a date set for a hearing before the Elders in the presence of the person(s) laying the charges. At the hearing all the evidence shall be considered and a verdict shall be determined by secret ballot. At least a two thirds (2/3) majority vote shall be necessary to confirm a verdict of guilty.
- 12.5 If guilt is established, the Elders shall decide what disciplinary action shall be taken. Thereafter if contrition, sorrow and repentance are not evident, then temporary suspension of membership and/or excommunication shall be applied. This shall be publicly announced. Disciplinary action taken, at all times shall be considered remedial, and every effort made to restore the offender. Galatians 6:1; 2 Corinthians 2: 5-11; 1Timothy 5:20.
- 12.6 Subject to the Biblical principles of repentance the suspended/excommunicated member may seek restoration into the Church by applying in writing to the Elders.
- 12.7 The Elders shall consider each case on its own merit and in line with Biblical principles and communicate its decision to the member in writing.
- 12.8 Upon restoration of such a member, the Chairperson of the Elders shall make a public statement in a regular Sunday service.
- 12.9 Any suspended member, or one whose expulsion is proposed, can appeal to the Annual General Meeting in writing, but through the Elders, who shall decide on the wisdom or otherwise of such an appeal being brought to the Annual General Meeting. In the event that the suspended member should feel that a negative response to the appeal by the Elders is unfair, the member may make a further appeal to the pastor(s) in writing, who may at his/her/their discretion uphold the appeal after consultation with the Elders.

12.10 WAIVER OF CLAIM

- 12.10.1 In accepting membership of JKUAT Interdenominational Church each member, by signing the membership form, shall agree that withdrawal of his/her certificate of membership shall be effected, on suspension or excommunication of the member for reasons ascertained by the Elders. In accepting membership every member shall also accept that no member thus suspended, dismissed or disciplined shall take legal action against the Church, or any member who took part in the discipline proceedings.
- 12.10.2 Acceptance of the certificate of membership in this local Church shall be evidence of a waiver by the member of all right of action, causes of action, and all claims and demand against this local Church, or any officer of the Church, or against any member by virtue of suspension proceedings and withdrawal of certificate of membership in the Church.

ARTICLE 13: AMENDMENT OF THE CONSTITUTION

Amendments to the constitution of the Church must be approved in a General Meeting by at least two-thirds of members present. The amendments cannot, however, be implemented without the prior consent in writing of the authorities with which this constitution is registered, obtained upon application to such authorities made in writing and signed by three of the office bearers.

ARTICLE 14: DISSOLUTION

- 14.1 The Church may be dissolved only by a resolution passed at a Church General Meeting in accordance with the provisions under article 6.4.2, and 13
- 14.2 No dissolution shall be effected without prior permission in writing from the trustees obtained upon application made in writing and signed by at least three Elders.
- 14.3 Upon approval of the trustees of the dissolution of the Church, no further action shall be taken by the Church or any Elder in connection with the aims of the Church other than to realize for cash, all assets, which shall be distributed in whatever manner as may be resolved by the General Meeting at which the resolution for dissolution shall have been passed.
- 14.4 The University Authorities shall be advised in writing regarding dissolution of the Church if approved by the trustees, and any University property such as keys shall be returned to the concerned employee to whom the University shall have entrusted care of such property.

ARTICLE 15: OFFICIALS, AND PATRONAGE OF THE CHURCH

15.1 NAMES OF OFFICIALS:

- 1. Chairperson – _____
- 2. Secretary - _____
- 3. Treasurer – _____
- 4. Vice Chairman _____
- 5. Vice Secretary – _____
- 6. Vice Treasurer – _____

15.2 PATRONAGE:

The patronage of the church shall be by the JKUAT Protestant Chaplain.

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